

Application to Build Over communal infrastructure

Introduction

Your residents' company owns and maintains communal infrastructure on your estate, which is sometimes located within property boundaries. This infrastructure may include water mains or surface water sewers.

You must seek approval from your residents' company to carry out any building work over the top of or within 3 metres of any communal infrastructure to ensure that no damage is caused to it or restrictions made to the way that the infrastructure is used or maintained.

Preim administers this process on behalf of your residents' company and we request that you complete the attached application form and provide supporting construction details and calculations as required.

How do I apply to Build Over communal infrastructure?

- You will need to complete the Preim Application Form for a Build Over.
- You will need to agree to Preim's Terms and Conditions

How much does it cost?

A fee of £187 is required for the administration of the request to ensure compliance with any residents' company requirements. We will request this from you once your application has been approved.

Please return to:

Preim Limited

Unit 8, The Forum, Minerva Business Park, Lynch Wood, Peterborough, Cambridgeshire, PE2 6FT

Email: helpdesk@preim.co.uk Fax: 01778 382215 Tel: 01778 382210

This application must be completed by the property owner.

- 1. Name and address of applicant**
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-
- Telephone No.**
- Email**

2. Location of proposed build over (if different to above address)

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3. Location plan

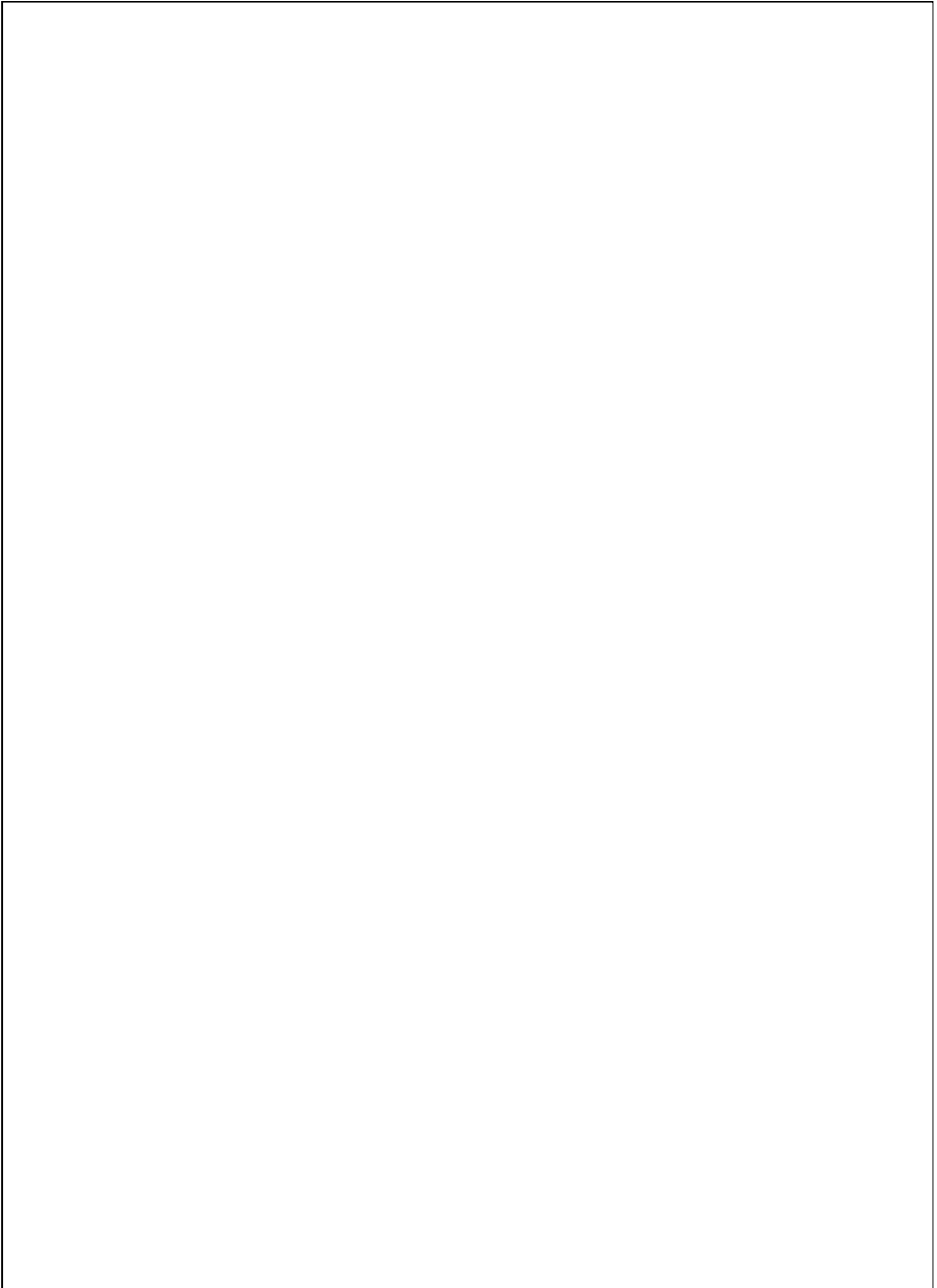
Please provide a location plan at a scale of 1:1250 and a sketch plan at a scale of 1:50 in the space below together with full construction details showing sufficient information of the proposed Build Over at the above property.

4. Visible obstructions

Please indicate on the sketch plan below any visible obstructions within the vicinity of the proposed Build Over, e.g. manhole covers.

- 5.** Is the applicant aware of any utilities (water, gas, electric, telecoms) in the vicinity of the proposed Build Over? If so please mark on the sketch plan below.

6. Sketch plan



The property owner should sign and date the above sketch plan.

7. Approvals

Does the applicant have written approval from the relevant authority?
(i.e. planning, building control approval) If yes, please provide a copy.

YES / NO

I wish to apply for a Build Over Licence at the above location. I confirm that I am the property owner and the information given as part of this application is correct to the best of my knowledge.

Signed Date

FOR PREIM OFFICE USE ONLY

PERMISSION GIVEN? YES / NO

PAYMENT RECEIVED? YES / NO

Reason for refusal (if applicable)

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Signed Date

Once works have been permitted (providing all conditions are met) you will be granted a licence to proceed with the Build Over.

[The Applicant] (1)

and

[The residents' company or CIC] (2)

DEED OF GRANT AND RELEASE

relating to land at

[residents' company land]

SAMPLE

The license will lay out the terms by which the permission has been granted. Proceeding with Build Over works without a valid license could mean you are liable for all costs to remedy any works and any damage to communal infrastructure.